

TOWN OF PAONIA

TUESDAY, MAY 10, 2016 REGULAR TOWN BOARD MEETING AGENDA 7:00 PM

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. ANNOUNCEMENTS

E. VISITORS

F. UNFINISHED BUSINESS

1. Consideration to Adopt Emergency Ordinance 2016-02 Amending Section 2-3-10 of the Town of Paonia Municipal Code

PRESENTATION TO MAYOR NEAL SCHWIETERMAN

G. NEW BUSINESS

1. Consideration to Appoint Town Officers:
 - a. Town Treasurer
 - b. Municipal Judge
 - c. Town Attorney
 - d. Town Clerk (may require Executive Session)
2. Consideration to Fill Town Board Trustee Vacancy
3. Consideration to Approve Western Slope Conservation Center Large Group Park/Event Application
4. Consideration of Trustee Brunner's Request to Add the Following Items to the Agenda:
 - a. Discuss makeup of committees; suggestion all committees become 3 person committees; encourage attendance by all board members and open to the public, member of the public appointed to each committee.
 - b. Brief review and update of the budget, passed versus today.
 - c. Review of total billing for water, sewer and trash, monthly 2016 versus same months in 2015.
 - d. Review of recent changes to water ordinance(s) and discussion of rescinding, amending, repealing, or otherwise changing:
 - i. First change to water ordinance last year;
 - ii. Second change to water ordinance last meeting.
 - e. Review of other recent legislation and ordinances.
 - f. Review of current and pending legal actions (requires Executive Session).
 - g. Review of staff, including staffing levels, concerns and effectiveness (requires Executive Session).
 - h. Review of process and appointments to government and review of current appointees (requires Executive Session).

H. REGULAR BUSINESS

1. Mayor's Report
 - a. Town Board Committee Assignments
2. Town Manager's Report
 - a. Public Works Report
 - b. Police Department Report
3. Committee Reports
 - a. Finance & Personnel
 - b. Public Works
 - c. Governmental Affairs
 - d. Services & Recreation
 - e. Facilities & Development
 - f. Public Safety
4. Minutes
 - a. April 26, 2016 Regular Town Board Meeting
5. Disbursements

I. EXECUTIVE SESSION

1. Conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402(4) (b) related to:
 - a. Current Litigation - Peterson Lawsuit
2. Personnel Matters (C.R.S. §24-6-402(4) (f))
 - a. The Town Board will consider the appointment of the Town Clerk which may be specific to an employee(s).

J. ADJOURNMENT

RULES OF PROCEDURE AND CONDUCT FOR TOWN OF PAONIA BOARD OF TRUSTEES MEETINGS

Section 1. Schedule of meetings - Regular Board of Trustees meetings will be held on the second and fourth Tuesdays of each month, except on legal holidays. Meetings begin at 7:00 p.m. or as scheduled and posted on the agenda.

Section 2. Officiating officer - The meetings of the Board of Trustees shall be conducted by the Mayor or, in his absence, by the Mayor Pro Tem. The Town Clerk or a designee will record the minutes of the meeting.

Section 3. Time of meetings - Meetings begin at 7:00 p.m. or as scheduled and posted on the agenda. The members shall be called to order by the Mayor. The Mayor shall lead the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absentees and announce whether a quorum is present.

Section 4. Schedule of Business - If a quorum is present, the Board of Trustees shall proceed with the business before it, which may be conducted in the following manner:

- (a) Roll Call.
- (b) Approval of agenda.
- (c) Announcements.
- (d) Visitors.
- (e) Unfinished business.
- (f) New business.

(g) Regular business:

1. Mayor's Report.
2. Town Manager's Report
 - a. Public Works report.
 - b. Police report.
3. Committee/Meeting reports:
4. Minutes.
5. Disbursements.

(h) Adjournment.

Section 5. Priority and Order of Business – the Mayor may determine the priority and order of business without debate, subject in all cases to an appeal by the Board of Trustees.

Section 6. Presentations to the Board - Items on the agenda presented by individuals, businesses or other organizations will be given 2 to 5 minutes to make a presentation. On larger issues presenters will be given more time, as determined beforehand by the Mayor. After the presentation, Trustees will be given time to ask questions or make comments after being recognized by the Mayor.

Section 7. Public Comment – after discussion of agenda items has been completed by the Board of Trustees, the public and members of the media will be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall raise his or her hand to be recognized. After being recognized by the Mayor, the individual shall rise and state their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments or questions will be directed to the Mayor or presiding officer, not to an individual trustee or other Town employee.

Section 8. Content of Comments – Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior – Disruptive behavior will result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure and Conduct for Paonia Board of Trustees meetings - These rules of procedure and conduct shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.