

Minutes
Town Board Regular Meeting
Town of Paonia, Colorado
June 27, 2017

RECORD OF PROCEEDINGS

The Regular Meeting of the Town Board of Trustees held Tuesday, June 27, 2017 was called to order at 7:00 PM by Mayor Pro-Tem, David Bradford, followed by the Pledge of Allegiance.

Trustees present were as follows:

Trustee Bill Bear
Trustee Chelsea Bookout
Trustee David Bradford
Trustee Karen Budinger

Town Staff present were as follows:

Town Administrator Ken Knight
Town Clerk Corinne Ferguson
Chief Neil Ferguson
Public Works Director Travis Loberg
Town Treasurer Ross King

A quorum was present and Mayor Pro-Tem Bradford proceeded with the meeting.

Approval of Agenda

Motion by Trustee Bear, supported by Trustee Bookout to approve the agenda as presented.
Motion carried with four (4) ayes and zero (0) nays.

Announcements

Mayor Pro-Tem asked Town Attorney Nerlin to review the position and responsibilities of the mayor Pro-Tem.

Visitors

Gia Fanelli – 604 Second Street – read a prepared statement regarding concerns with the building permit process.

Unfinished Business

None

New Business

WestWater Engineering Notice of Substantial Completion

Administrator Knight gave an overview of the notice of substantial completion regarding Pitt Construction and the out-of-town waterline project. Substantial completion indicates a 90% project completion. Public Works Director Loberg added that the punch lists for schedule a-d have been substantially completed as well. The performance bond and \$51,000 are retained until full completion of the project.

Discussion ensued regarding the re-vegetation requirements and completion.

Motion by Trustee Bear, supported by Trustee Budinger to accept the substantial completion for out-of-town waterline replacement project with Pitt Construction. Motion carried with four (4) ayes, zero (0) nays.

Friends of the Paradise Theatre Liquor License Renewal and Report of Changes

Friends of the Paradise Theatre requests Board approval of the annual liquor license renewal and a change of license type for the theatre.

Town Clerk Ferguson explained the new licensing provided by the State Licensing Board that better fits the need of the theatre. The new license will replace the current tavern license with an entertainment license. No issues noted.

Motion by Trustee Bear, supported by Trustee Bookout to approve the Friends of the Paradise liquor license renewal application and report of changes as provided. Motion carried with four (4) ayes and zero (0) nays.

Mountain Harvest Creative Large Park Event and Special Event License Application

Heidi Hudek was present on behalf of the Mountain Harvest Creative. The group requests park use for the 17th annual Mountain Harvest Festival to be held September 22nd to 24th. No issues noted.

Motion by Trustee Bookout, supported by Trustee Budinger to approve the Mountain Harvest Creative Large Park Event and Special Event License Application as provided. Motion carried with four (4) ayes and zero (0) nays.

July 3, 2017 Office Closure Staff Request

Staff requests permission to close the front office Monday, July 3, 2017. Staff does not anticipate high community presence due to the Independence Day festivities and there is no interference with billing cycles, payroll, or meetings.

Motion by Trustee Bear, supported by Trustee Bookout to approve the staff request to close Town Hall July 3, 2017. Motion carried with four (4) ayes and zero (0) nays.

Regular Business

Mayor's Report: Mayor Pro-Tem David Bradford reported:

1. This is the first meeting since elected in April, 2014 that Mayor Stewart has missed. Please note his stellar attendance record.
2. A proposal for amending the current structure of the Board meetings as well as a potential resolution to allow consent agenda items on the agendas was provided. The item will be included on the next regular agenda.

Town Administrator's Report: Town Administrator Ken Knight reported:

1. Provided an updated list for personal leave dates in the near future.
2. Stated the issues noted by Ms. Fanelli were not reported to the administration.

Public Works Department Report: Public Works Director Travis Loberg reported:

1. In-Town waterline project faced minor complications during pressure testing.
2. July special events preparations are underway.
3. The trenches from the in-town project is scheduled for the end of July.

Police Department Report: Chief Neil Ferguson reported:

1. A written report and statement was provided in the packet.
2. The department anticipates a decline in code enforcement due to increase in calls and activity.
3. Officer Byrge completed his field training.

Discussion ensued regarding the anacronyms on the written report and bicycle rules, regulations, and fines.

Treasurer's Report: Town Treasurer Ross King reported:

1. Disbursements and payroll have been reviewed.
2. Delicious Orchards property sale closed.
3. The Crousen House scheduled to close June 30, 2017.
4. Audit completion anticipated in July.
5. The April and May budget to actual should be completed this week.

Committee Reports

1. Finance and Personnel: Nothing additional to report.
2. Public Works: The Hawks Haven Road is under construction.
3. Governmental Affairs: Nothing to report.

Minutes

Motion by Trustee Budinger, supported by Trustee Bear to approve the minutes for June 13, and June 20, 2017, as presented. Motion carried with four (4) ayes and zero (0) nays.

Disbursements

Motion by Trustee Budinger, supported by Trustee Bookout to authorize the disbursements as reviewed by the Town Treasurer and Finance Committee for June 26, 2017, in the amounts of, \$137,183.73 for ColoTrust sewer transfer, \$232,267.99 for accounts payable, \$1,108.20 for payroll (check), \$17,423.90 for payroll taxes, \$18,271.53 for payroll. Motion carried with four (4) ayes and zero (0) nays.

Motion by Trustee Bradford, supported by Trustee Bookout to include credit card transaction reports with disbursements. Motion carried with six (6) ayes and zero (0) nays.

Adjournment

The meeting was adjourned by Mayor Pro-Tem David Bradford at 8:25PM

_____/s/_____
J. Corinne Ferguson, Town Clerk

_____/s/_____
David Bradford, Mayor Pro-Tem