

Minutes
Town Board Regular Meeting
Town of Paonia, Colorado
September 22, 2015

RECORD OF PROCEEDINGS

The Regular Meeting of the Town Board of Trustees held Tuesday, September 22, 2015 was called to order at 7:00 p.m. by Mayor Neal Schwieterman, followed by the Pledge of Allegiance.

Trustees present were as follows:

Mayor Neal Schwieterman
Mayor Pro-Tem Charles Stewart
Trustee David Bradford
Trustee Ross King
Trustee Amber Kleinman
Trustee Suzanne Watson
Trustee Eric Goold – arrived at 7:12pm

Town Staff present were as follows:

Town Manager/Town Clerk Jane Berry
Deputy Clerk Corinne Ferguson
Finance Officer Cindy Jones

Deputy Clerk Ferguson determined a quorum was present and Mayor Schwieterman proceeded with the meeting.

Approval of Agenda

Motion by Trustee King, Supported by Trustee Kleinman to approve the agenda as presented. Motion carried with six (6) ayes and zero (0) nays.

Announcements

None

Visitors

Bill Brunner, 219 Orchard Avenue, presented his interpretation of the RubinBrown viewpoints auditing document and the 2014 budget. Mr. Brunner requested a meeting with Town Manager Berry and the Finance and Personnel Committee to discuss the audit and budget.

Doug Long, 6 Pan American Avenue, asked how the sidewalk repair areas are determined and for an update on the IMG tank rehabilitation project. Trustee King provided a description of the 2007 Paonia Pathways Report and the contract bidding process. The IMG storage tank update discussion to be held later in the meeting.

Jen Brunner, 219 Orchard Avenue, questioned why the audit special meeting was held during business hours.

Unfinished Business

None

New Business

Presentation and Consideration to Approve and Fund an Eagle Scout Project at Apple Valley Park

Derek Holt was present to discuss the proposed Eagle Scout project. The project includes the installation of bleachers in Apple Valley Park near the tennis courts. Currently the community as well as the Paonia High School tennis team utilize the courts for recreation, games, and tournaments. Mayor Schwieterman and Town Manager Berry noted the learning opportunity the Eagle Scout project offers. Discussion ensued regarding the planning process, timeline for completion, other funding options, and a description of the bleachers itself. Trustee Bradford suggested Mr. Holt meet with the Recreation

and Services Committee to go over the details and plan, then return to the Board for a decision.

Consideration to Approve Resolution 2015-13 Town Fee Schedule

The draft fee schedule, at the behest of the Board, was completed and presented to the Board in July, 2015. The schedule is available on the Town website for public review as well. Town Manager Berry noted that to date no comments or questions were received from the community. Some fees were eliminated, citations corrected, and the special events liquor license fees were clarified for better understanding.

At the request of Trustee Watson Town Manager Berry explained that ordinances establish fees and resolutions revise fees on an annual basis. Items not specifically assigned a fee per ordinance can be assessed fees as needed per a provision in the Town Code.

Motion by Trustee King, Supported by Trustee Stewart to adopt Resolution 2015-13, A Resolution of the Town of Paonia Establishing and Amending the Town Fee Schedule.

Discussion ensued regarding insufficient funds fees for returned payments, animal confinement, and kenneling fees.

Motion by Trustee King, Supported by Trustee Watson to amend and increase the animal confinement fee to \$75.00.

Town Manager Berry expressed concern that the increased cost will lead to animal abandonment instead of owners paying and retrieving their pets from impound.

Motion and second to amend and increase the animal confinement fee to \$75.00 withdrawn.

Elaine Brett, 1899 Hawks Haven Road, read a prepared statement.

Discussion ensued regarding public access to the Town Code, whether a fee should be charged for copies, and the costs for Zoning Board of Adjustment variance and special reviews.

Motion by Trustee Watson to amend and decrease the Town Code disc copy to \$10.00. Motion failed for lack of a second.

Motion by Trustee Goold, Supported by Trustee Stewart to amend and decrease the Zoning Board of Adjustment fee to \$250.00. Motion carried with four (4) ayes and two (2) nays.

Original question called for: Motion by Trustee King, Supported by Trustee Stewart to adopt Resolution 2015-13, A Resolution of the Town of Paonia Establishing and Amending the Town Fee Schedule. Motion carried with six (6) ayes and zero (0) nays.

Consideration to Approve 2016 CIRSA Insurance Renewal

Town Manager Berry reported a \$6,000.00 decrease in costs. Trustee King stated the Finance and Personnel Committee requested consideration for quarterly payments instead of a one-time yearly payment.

Motion by Trustee King, Supported by Trustee Bradford to approve the CIRSA property and casualty and workman's compensation pool contributions for 2016. Motion carried with six (6) ayes and zero (0) nays.

Regular Business

Mayor's Report: Mayor Schwieterman reported:

The Bross Bed and Breakfast received favor at the State level regarding the historical designation request, noting the Bross as historically, architecturally, and culturally significant.

Town Manager Report: Town Manager Jane Berry reported:

1. The approximate cost to upgrade DMEA electrical services to the 2MG water treatment plant is \$10,920.00. This cost includes an underground easement agreement request. Town Manager Berry requested permission to execute the easement agreement contract.

Motion by Trustee Stewart, supported by Trustee King authorizing Town Manager Jane Berry to

execute a 25 feet wide utility easement. Motion carried with six (6) ayes and zero (0) nays.

- 2. Staff continues to work with Mountain Harvest Creative with preparations for the Mountain Harvest Festival.
- 3. Encouraged Trustees to review the email regarding the new staff and Trustee e-mail addresses.
- 4. Town Hall public restroom conditions are becoming an issue due to increased usage.

Public Works Department Report: Public Works Director Travis Loberg:

- 1. Digging the 21 feet deep wellbore effectively addressed water infiltration in the IMG storage tank. The public works staff plans to dry it out over the next week so contractors can begin repairs.
- 2. A water leak at Third Street and Box Elder Avenue was repaired and patched.

Police Department Report: Investigator Neil Ferguson was not in attendance:

- 1. Town Manager Berry noted the blotter was included in the packets.

Committee/Meeting Reports:

- Finance and Personnel: Nothing to Report.
- Public Works: Nothing additional to Report.
- Governmental Affairs: Nothing to Report.
- Services & Recreation: Nothing to Report.
- Facilities & Development: Nothing to Report.
- Public Safety: Nothing to Report.

Minutes:

Motion by Trustee King, Supported by Trustee Bradford to approve the Town Board Regular Meeting Minutes for September 8, 2015. Motion carried with six (6) ayes and zero (0) nays.

Disbursements:

RubinBrown will not be submitting any additional bills for the 2014 Audit.

Motion by Trustee Stewart, Supported by Trustee King to authorize the disbursements through the period of September 18, 2015 as reviewed by the Finance Committee with the Town’s Finance Officer. Motion carried with six (6) ayes and zero (0) nays.

Adjournment:

The meeting was adjourned by Mayor Schwieterman at 9:30 PM.

/s/

J. Corinne Ferguson, Deputy Town Clerk

/s/

Neal Schwieterman, Mayor