

Board of Trustees Regular Meeting
Town of Paonia, Colorado
November 12, 2014

RECORD OF PROCEEDINGS

The Regular Meeting of the Paonia Board of Trustees, held Wednesday, November 12, 2014, was called to order by Mayor Schwieterman, at 7:00 PM with the Pledge of Allegiance.

Present: Mayor Neal Schwieterman, Mayor Pro-Tem Charles Stewart, and Trustees Ross King, Suzanne Watson, Amber Kleinman, Eric Goold and David Bradford.

Also: Town Manager Jane Berry, Director of Public Works Travis Loberg, Finance Officer Cindy Jones and Town Attorney David Marek.

Mayor Schwieterman determined that a quorum was present and proceeded with the meeting.

Approval of Agenda

Motion was made by Mayor Pro-Tem Stewart, seconded by Trustee Bradford, to approve the Agenda. The motion passed unanimously.

Announcements

Mayor Schwieterman acknowledged the Paonia Elementary School (PES) students for participating again in the Great Rake at the Town Park where they assist in the raking and removal of the fall leaves. Abby Reedy and Carmen Rodriguez represented the PES Student Council and were presented with a certificate of appreciation.

Paonia High School Update

No one was present on behalf of the high school. Mayor Schwieterman advised the audience that the leaf raking for the elderly is a community service provided by high school students in the fall. The students have been delayed due to the tremendous success of other high school activities and will be working on it in the near future.

Visitors

None

Unfinished Business

Ordinance 2014-14 – Codification

Mayor Schwieterman stated that the draft ordinance discussion had originally been scheduled for November 25, 2014, but has been postponed until a future date. A budget work session has been scheduled for 5:30 pm November 25, 2014.

Sidewalk Construction – Status Update

Town Manager Berry advised the Board that no bids were received for the sidewalk repair project. Town Manager Berry recommends the Town re-bid after the first of the year.

New Business

Blue Sage Center – Liquor License Renewal

The Blue Sage Center is requesting a renewal of an Arts liquor license for the premises located at 228 Grand Avenue. Chief Leon was not present for discussion. Mayor Schwieterman stated he had heard of no complaints regarding the Blue Sage Center. Trustee King moved to approve the Blue Sage Center liquor license renewal as presented. Trustee Kleinman seconded. Discussion ensued regarding the difference between a Special Event permit and a Special Events Liquor License. The motion was brought to a vote and passed unanimously.

Reynolds Spring Waterline – Change Orders Adoption

Public Works Director Loberg presented three (3) change orders for the Reynolds Spring Waterline project.

1. An additional one hundred – twenty (120) feet of raw water pipe which is under installation.
2. The existing raw waterline pipe will be lowered to the new water tank site.
3. An overflow spill pipe installation that feeds back to German Creek.

The change orders are listed in order of priority. Some concern with completing the project by the Colorado Water Conservation Board (CWCB) deadline was noted. Trustee King moved to approve the Reynolds Spring Waterline Change Orders one (1) through three (3). Trustee Kleinman seconded the motion which passed unanimously.

Annual Audit – Request for Proposals

Town Manager Berry stated it is normally prudent to change audit firms every five (5) to seven (7) years. The Town has been with the current auditing firm for over ten (10) years. Manager Berry suggested the Board request proposals to allow other auditing firms the opportunity; with work commencing with the 2014 Town Audit. Finance Committee members Bradford and Stewart support the suggestion. Trustee Stewart moved to approve a Request for Proposals for auditing services. Trustee Watson seconded and the motion passed unanimously.

Additional Business

Mayor's Report: Ballot question 2B allowing Commercial Marijuana businesses within Town failed which made the ballot issue 2C regarding the taxation obsolete. The Paonia Junior and Senior High School students participated in a kid's vote where the results mirrored the Town voting on all but one question.

Theo Colburn, a Town resident provided a letter to the board questioning the use of public property for personal gain, specifically to the food trucks parked near First Street and Grand Avenue. Discussion ensued regarding the current lack of business licensing and the development of fee schedules to address food trucks and other private businesses. Manager Berry stated all fees and concerns shall be addressed in the near future.

Manager Berry attended a Safe Routes to School meeting with Mayor Schwieterman. The discussion on how to get information out regarding walking and bike riding to schools will continue.

The Town will host the next Municipal Quarterly meeting in 2015. Dates will be finalized and given at another time.

Former Finance Officer Chesnik was denied parole and is not eligible to file a request for parole again until October 2015.

Town Manager: Town Manager Berry indicated the first week has been very productive. Manager Berry has seen the previous task list from Interim Manager Rabe and has added new tasks. The Personnel Manual is waiting for feedback.

Public Works Report: Public Works Director Travis Loberg reported the Reynolds Spring raw waterline is approximately halfway completed. Crews are insulating meter pits in preparation for winter.

Police Report: Police Chief Scott Leon was not present but submitted a written report prior to the meeting.

Finance Committee: None

Parks Committee: None

Personnel Committee: None

Public Safety Committee: None

Streets Committee: None

Water/Sewer Committee: Trustee King asked about a water rate review. Manager Berry noted that it is planned.

Minutes:

Corrections noted. Trustee Bradford move to approve the minutes of October 28, 2014 as amended. Trustee Kleinman seconded and the motion passed unanimously.

Disbursements:

Trustee Stewart noted the Finance Committee has reviewed and moved to pay the bills through November 12, 2014. Trustee Bradford seconded and the motion passed unanimously.

Executive Session:

Trustee Stewart moved to go into executive session to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under CRS Section 24-6402 (4)(a). Trustee Kleinman seconded and the motion passed with Trustee King voting “nay”.

7:37 p.m. Meeting recessed.

8:32 p.m. Meeting reconvened.

The participants in the executive session were Mayor Schwieterman, Trustees Kleinman, Goold, King, Watson, Bradford, and Stewart, Manager Berry and Attorney Marek. No concerns were noted.

8:33 p.m. Meeting adjourned.

Corinne Ferguson
Deputy Town Clerk

Neal Schwieterman
Mayor